



Monthly Training Advisory

UPCOMING COURSE QUOTA SUBMISSION INFORMATION

Ethics Counselor Course - 18 Oct – 22 Oct 2021 at TJAGLCS, Charlottesville, VA.

To provide ethics counselors and leaders supervising ethics counselors fundamentals for their duties as ethics counselors. The course is primarily designed for attorneys with little experience in the area or former ethics counselors who, after some time, have been recently re-designated to provide ethics advice. Topics include: ethics counselor fundamentals; gifts; conflicts of interest; outside activities; post-government employment restrictions; completion and review of financial disclosure reports; relationships with non-federal entities; travel and transportation rules; the Joint Ethics Regulation; program reviews; dealing with contractors in the workplace; and running an effective ethics program.

Prerequisites—This course is for DoD military and civilian attorneys who are appointed, work as, or are pending assignment as ethics counselors. Supervisory military and civilian paralegals performing significant duties in this area of the law are also eligible to attend. Due to the demand for this course, students are ineligible to attend if they have attended this course in the last thirty-six (36) month

Funded and unfunded quotas are available on a limited basis, submit completed Quota Submission Form (QSF) to NJS Registrar, at njs-registrar@njsonline.onmicrosoft.com by **COB on 27 Aug 2021**. The QSF is located at <https://www.jag.navy.mil/njs.htm> under the curriculum tab. POCs for questions about the course: Marc Boulay, Tel: 401-841-3800 ext. 131 E-Mail: marc.boulay@navy.mil .

***Note: While quota requests are being solicited for this course, evolving COVID risk mitigation measures related to travel and in-person training may result in changes to the course, its schedule, or method of execution. Further information will be disseminated via follow-on Training Advisory, and by direct communication with personnel who submit quota requests.**